



Lavender Glen Homeowners Association
PO Box 5070
Athens, GA 30604
lavenderglenhoa@yahoo.com



Policy Resolution #3
Board of Director Meetings

WHEREAS Section 3.5 of the By-laws states regular meetings of the Board of Directors may be held without notice at such time and places as shall from time to time be determined by resolution of the Board.

LET IT BE RESOLVED THAT the following guidelines apply to meetings conducted by the Board of Directors:

1. The Board of Directors shall meet on the first Monday of every month, if not a federal holiday, and if a federal holiday then on the next succeeding Monday not a federal holiday, unless otherwise determined by a majority of the Board of Directors.
2. The Board of Directors may transact any and all business that comes before it during any regular or special meeting.
3. The first portion of every regularly scheduled meeting shall be an open forum to address homeowner's concerns.
4. As a minimum, the following topics will be covered at every regular meeting: Reading of Minutes, Treasury Report, Old Business, Committee Reports, New Business, and scheduling the next meeting.

Recorded in the Minutes: July 7, 2003

Signed on: July 7, 2003

President -- Board of Directors