

**MINUTES
BOARD OF DIRECTORS
LAVENDER GLEN HOMEOWNERS ASSOCIATION**

April 5, 2004 at 6:30 pm
157 Silverbell Trace

Present: Lee Kurokawa, Cindy Bornander , Barbara McCaskill, Arlene Escalante

Guest: Craig Vail from Lawnstar

Green Space

Lawnstar will build the pathways (with mulch) and stairs to access the Green Space. Trees will also be planted on both sides of the pathways. The contract price is \$5,350. Lawnstar will receive the 50% down payment upon acceptance of their project proposal. The other 50% will be paid after Scott's inspection.

Planned materials for pathways and stairs are railroad ties. However, Mr. Vail said that just in case railroad ties will not be available, Lawnstar would then use 2' x 6' wood. Either material (railroad ties or 2'x6') will last for about 10 years. As a goodwill gesture to the owners of the property where the easement is located, the association will plant Leyland cypress to give their houses some privacy. Lawnstar will use 8 feet of the easement for the pathways and the trees to make sure that the association is staying within the 10 feet easement.

Lee asked about the stairs – how they are going to be built – and the corresponding safety issues that may arise. Craig said that they are going to build solid stairs (majority of the money will be used for this) from top of the hill to the bottom to make sure that it is safe. Lee asked for non-skid materials for the stairs. Mr. Vail said that it is possible but that will mean an additional material cost.

Carlos' backyard seems to have a natural walkway from and to the green space. To avoid people from coming up to their property, he and his neighbor will build a fence at their backyard. Kevin (covenant committee) already approved the fence.

Lawnstar scheduled building the pathways and stairs during the second week of April. Completion of the project will depend on the weather. Lee, however, stressed the need for Lawnstar to be done by May 1st because of the neighborhood's green space tour on that day.

Property with Easement

Lawyer sent a letter to the owner of the property where the easement is located. The lawyer likewise confirmed the association's right to put a walkway on that property. Lee and Craig will talk to the owners of the property, after the meeting, to inform them of the work to be done on the easement.

Green Space Signs

Sign-o-rama will make the signs for the Green Space entrance and the safety rules to be posted near the stairs. Lee said they have a material that looks like wood but is a lot cheaper. This material will last for 6 to 7 years and does not have to be maintained. Welcome sign will be posted on the entrance of the Green Space pathway as well as the sign for safety rules near the stairs. Discussion followed on where to put the “enter at your own risk” sign. First, it was suggested to be posted with the safety rules near the stairs, but Cindy and Barbara thought that it should be posted right on the entrance. Craig suggested of putting “users assume liability” instead of the “enter at your own risk” sign. Board members agreed that the former sounds friendlier than the latter, so they decided on using that (“user assume liability”) notice instead of the other. It was also suggested that a “restricted area” sign should be posted on areas that are dangerous for people to go to – example is the area where the gas pipelines are located. Arlene also suggested on adding the rule against campfires or burning of any kind.

Collection of Dues

Cindy suggested that the treasurer should send out the statements for the dues before the current year’s September meeting. The current board will then be responsible for collecting next year’s dues so when the new set of board members are elected; they already have the funds ready for them. This suggestion will be taken up during the coming board meetings.

Garage Sale/Clean-Up Day Preparations

Sign-o-rama will do the reminder signs for garage sale with a “don’t forget” rider sign on top. During the garage sale, the rider can be removed and the signs can be re-used. Permanent signs with the Lavender Glen logo will also be posted on two entrances. These signs will have a place for inserts on any notices that the neighborhood would like to announce.

Banner for the information table as well as the “dump it or donate” signs will be posted during the garage sale. Lee has two tables that can be used for the information station. Bulldog will again take care of the dumpster.

Since Lee is working with Online Athens, the subdivision will get a free ad on the paper. The board discussed putting together some giveaways, like refrigerator magnets, clips and water bottles for the Green Space tour. These giveaways will carry the Lavender Glen logo and the website address. T-shirts will also be ordered for the block captains. Lee will also order nametags for board members and committee chairs to be worn on the information center. That way, residents will easily recognize those who are in the board and those who head the committees just in case they have something to discuss with them.

Flyers to be distributed will be the same as last year’s – dates will just be changed. Target date for flyer distribution is April 15.

Cindy will be in charge with the Green Space tour. Lee will put together the information center. Barbara and Arlene will be helping in the information center. Cindy will also be in the information center with information from Red Cross regarding disaster awareness. Watch people will be asked to be in the information center as well to answer questions regarding the Neighborhood Watch Program.

Business Cards

Lee gave Arlene several business cards for posting in the subdivision's website.

Neighborhood Watch Signs

The police department is still ordering the Neighborhood Watch signs. The subdivision will get two signs on both entrances. Barbara suggested on putting in the newsletter the "reverse 911" service that the police department is giving to subdivisions with Neighborhood Watch program. Lee explained that with the "reverse 911" service, the police will call all residents on the list just in case something is happening in the neighborhood.

Next meeting

The next meeting would be on May 3, 2004. Venue will be determined later.

The meeting was adjourned at 7:30 pm.

Respectfully submitted,

Arlene M. Escalante
Secretary