

**MINUTES
BOARD OF DIRECTORS
LAVENDER GLEN HOMEOWNERS ASSOCIATION**

November 3, 2003 at 6:30 pm
104 Silverbell Trace

Present:

Lee Kurokawa, Cindy Bornander (left early,) Barbara McCaskill, Scott Lawrence, Arlene Escalante

Treasury Report

No activity since last meeting. Treasurer reentered information in spreadsheet giving us information on the grand total collections of association dues for the year and total per street, including those who paid and those who have not. Also, the treasurer noted that payments from new homeowners vary leading to a conclusion that prorating of dues are being done. However, computations on how these prorated amounts were derived are still unknown.

Association Bills

Lee turned in several association bills to the treasurer for payment. Included in this bunch of bills was a statement for the website domain name. The board chose to pay \$85 for a 5-year term use of our domain name *www.lavenderglen.org*. Lee then asked Barbara if the Communications Committee needs some funds for the newsletter. Barbara replied that printing cost usually is around \$130-\$150. However, she does not anticipate printing a newsletter this month. Rather, Communications Committee plans to issue a newsletter in December.

Gift Baskets

Gift baskets are to be given to Chris, Kevin and Kenyatta, in appreciation for their support and work as president, vice president and treasurer, respectively, of the association during the past year.

Bulldog Service

Bulldog's quality of service was discussed and Lee said that she would call the company and tell them about the feedback (of their service) from the residents. She also reiterated that the association is staying with Bulldog because this is a local company. Other waste service companies are operating from Atlanta.

Committee Reports

Communications Committee

Barbara reported that the committee is planning another issue of the newsletter this December. She asked for the list of committee members for inclusion in the next newsletter and also asked for suggestions/ideas on its (newsletter) contents.

Scott asked if there is any reason why the newsletter cannot be published every quarter. Barbara replied that the Communications Committee thought that three publications per year are enough to disseminate neighborhood information. However, if there is a need for a quarterly publication, then the Committee would be able to deliver such.

Social Committee

According to Kenyatta, through her e-mail to Arlene, the Social Committee has not met since the garage sale event and hence does not have any planned activities yet.

Covenant Committee

Scott presented to the board the serialized, three-copy form for covenant violations. He also read the three letters (copies attached) to be sent to residents who violated the covenant. The board approved the said letters. The following issues were also discussed:

1. All complaints should be made in writing.
2. Statutory issues should be resolved.
3. Standard form should be used for complaints on violations.
4. Covenant Committee would not act as a "police" of the neighborhood. Scott said that their committee would like to act only on written complaints from neighbors. However, Lee suggested that the committee should be able to have a "round" of the neighborhood for at least one every quarter to look for violations.

Neighborhood Watch

Several residents attended the meeting at Msgr. Donovan High School and thus several signatures were already collected. Some residents already volunteered as block captains. The committee would just go door-to-door to secure signatures of at least 50% of the total homeowners needed to officially launch our Neighborhood Watch. Ron Bornander is the temporary chair.

Lee mentioned that it was found out, through the Neighborhood Watch, that the Marshall could actually be called on when people are not keeping their trash boxes.

Environmental Committee

Common area maintenance bids should be done before winter ends. The Environmental Committee has already received three bids and Chris has all the information on these bids. It was recalled that during the association meeting in September, the residents voted for the middle bid. Lee considered the residents' votes as votes for the maintenance plan (as contained in the bid) and not for the company, per se.

Concerns about the green space:

1. Some residents also noted that the price in the plan is just a one-time payment for the (clearing) work to be done at one particular time. The cost may go up for regular maintenance of the place.
2. Condition of the green space – how low it is, or how saturated it is with water.
3. When this space will be cleared, people who are not from the subdivision might use it as a place for hangout. Cindy suggested that the association should just allow kids from nearby subdivisions to spend some time in that area as long as they are not messing around. The suggestion was however met with so many apprehensions since residents might not be open to the idea of “strangers” around the neighborhood.
4. Scott mentioned that the association should also look into the subdivision’s insurance – how it is going to be affected once the green space is cleared.
5. Cindy suggested another option on how to deal with the green space – offer it for sale to residents whose properties border the said green space and make it as an extension of their properties. Lee however said that the property is probably part of the county ordinance for conservation policy and hence cannot be offered for sale.
6. Scott suggested that we could probably talk to the builder to just build a gazebo there for parties and other neighborhood activities.
7. Access to the green space – how residents, whose properties border that space, would react to the possibility of having people or strangers around their properties most of the time.
8. Will the green space be lighted?

VP, Director Positions and Liaison Duties

Lee will talk to Metta (presently serving as VP) about the possibility of switching officer positions with Scott (presently serving as director) as the board constantly needs to be in touch with the vice president for check signing and other subdivision matters that need immediate attention. Arlene was also asked to assume liaison duties for the Neighborhood Watch Committee. Metta will then be assigned to the Social Committee.

Yard of the Month

Scott suggested for a “Yard of the Month Contest.” Recommended prizes are the following:

1. Sign on the yard bearing the words: “Yard of the Month”
2. Gift basket to the homeowner.
3. A free tree (?)

The Covenant Committee was assigned to be the judge of the contest and was asked to create the criteria for the said contest. Lee suggested that only residents without any covenant violations within the last six months will be considered eligible to join the contest. If possible, the contest should commence during the holiday season as residents decorate their yards with Christmas lights and other holiday ornaments.

On how to start the contest, the following were suggested:

1. Nominations can be e-mailed to the Covenant Committee.
2. Fliers can be sent around the neighborhood. Barbara volunteered to make the fliers to announce the contest. This flier will be inserted in the December issue of the newsletter.

Residents' Complaints

Several residents' complaints were discussed.

New Business

Appointment of the new director - Arlene nominated Jeff Fogg and will e-mail his contact information to Lee. Lee would then talk to Jeff about the nomination.

Next Meeting

No meeting in December due to the holidays. Next meeting will be on January 5, 2004 at Scott's residence – 216 Jasmine Trail.

Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Arlene M. Escalante
Secretary